



Holy Myrrhbearers

ORTHODOX MISSION

Annual Parish Assembly Sunday 31 January 2021

1. Opening prayer

The meeting was opened with prayer.

2. Adoption of agenda

The proposed agenda was adopted unanimously.

Moved: Irene Cassar

Seconded: Ioanna Karounos

3. Approval of minutes

The minutes from the previous Parish Assembly on 26 January 2020 were approved unanimously.

Moved: Irene Cassar

Seconded: Joseph Clarke

4. Rector's report (review of 2020 and looking ahead to 2021)

Fr Geoffrey Ready gave a report on the growth and development of the mission in its fourth full year, focusing on the six ministry areas – worship, hospitality, teaching, service, stewardship, and administration – and emphasising how the community had faced up to the COVID pandemic crisis. Overall, we have weathered the situation well, better than many other churches. He noted we must not solely define ourselves as a church meeting on Sundays at Trinity College, that the community involves so much more than that.

- Highlights of **worship** ministry include:
 - difficult but important decisions to keep worship going, even with the uncertainties and changing restrictions
- Highlights of **hospitality** ministry include:

- probably the greatest hit in 2020, in terms of socialising
- growth of small groups, either to go on walks, getting together for other kinds of COVID-safe activities, and online activities like Bible studies, discussion groups
- we have done a good job of taking care of each other

- Highlights of **teaching** ministry include:
 - a lot of this went online, of course
 - we continued to support campus ministry
 - people continued to take part in catechetical classes, continuing education
 - we would like to do something for children, but that's much harder online than programming/learning for adults
 - hopefully, this will come to fruition this year

- Highlights of **service** ministry include:
 - support for Yonge Street Mission, volunteering and fund raising
 - plans to participate in a YSM meal preparation team did not materialise owing to the pandemic

- Highlights of **stewardship** ministry include:
 - overall, we have pulled through financially
 - a drop since last year, but still doing much better than some other parishes
 - spending on different things, and much lower rent expenses, other expenses have gone up

- Highlights of **administration** ministry include:
 - CRA approval still needs to go through, but St Hermione's Lay Pastoral Visitors programme and St Maria of Paris Mission have been set up
 - we have helped them get off the ground and get set up, and now they can start to stand on their own
 - \$19,000.00 in donations for these two new charities that were receipted through us, once they are set up separately that will not be necessary
 - we still plan to collaborate with other parishes in the GTA for Saint Hermione's work, largely because we just do not have enough people to "staff" it
 - Louise will step down as warden to focus on this ministry
 - our email list has grown by about 20% over the last year

5. Financial Report for 2020 and Budget for 2021

Treasurer Alexandra Cumby presented the financial statements for 2020 (attached). Some of the key points were:

- donations for the year, not including for Saint Hermione's, were just over \$106,000, with the number of donors up by 20%
- mostly in the latter half of the year, in the first year a noticeable drop that enabled us to apply for the wage subsidy
- the budgeted \$5,000.00 for iconostasis building was postponed owing to being away from Trinity College chapel, but that was redirected for new vestments instead
- expenses for travel were for Montreal accommodations for archdiocesan assembly that have not been refunded
- thanks to the wage subsidy we broke even, by a little bit

Alexandra also presented a 2021 budget, highlighting:

- for rent, we anticipate being back at Trinity from September, and the amount is set on that basis
- we expect to be back in Richmond Hill once lockdown lifted
- for times we are indoors, we have offered to pay for a cleaner to disinfect the church after we use it, so we've budgeted in about 3 months' worth of that, then hopefully we can be outdoors
- we are budgeting nothing for travel or visitor expenses
- liturgical capital expenses are for the hopefully the iconostasis build which can be done in anticipation of our return to Trinity
- clergy compensation follows archdiocesan guidelines: calculation for base salary and housing should be at the median household Income for where the parish is located
- that is leaving aside the pension, health insurance, communications and transportation that the archdiocese expects parishes to pay
- for salary and housing alone, we should be at about \$83,000.00, and we are still a bit under that
- our growth since 2017, our first full year, our growth has been fairly steady
- we have budgeted in anticipation of continued increase in donations
- tax forms this year will be sent by email this year unless otherwise requested

Moved: Ioanna Karounos

Seconded: Louise Neville

The financial report and budget were adopted with no opposition.

6. Election of parish council

Fr Geoffrey presented the following slate of officers for election:

- Joseph Clarke (Warden)
- Milena Djokic (Second Warden)
- Alexandra Cumby (Treasurer)
- Irene Cassar (Secretary)
- Louise Neville (St. Hermione's Lay Pastoral Visitors Programme Coordinator)
- Roshan Carpenter (Small Groups Coordinator)

Irene suggested an informal health and safety coordinator be chosen, which Nicole would like to assist with. Parish council will follow this up as needed.

Moved: Lara Hunt

Seconded: Nathan Carpenter

The slate of officers was elected unanimously.

7. Election of auditing committee

Fr Geoffrey thanked the outgoing auditing committee, noting that Joseph is no longer available, as he is now on the parish council. Volunteers are welcome, and indeed every member is entitled to inspect the books at any time, as they are a matter of public record.

Ioanna Karounos volunteered and was acclaimed. Other members may be appointed by parish council in due course.

8. Plan to Protect

Fr Geoffrey noted that church insurance is an increasing cost, and in order to keep that under control, our Insurer has asked us to adopt a more thorough framework of policies than required by the OCA or the archdiocese. He introduced the "Plan to Protect" project which is a highly regarded compliance and best practice project tailored for Canadian churches. He asked that the policies be adopted in principle, with a view to the parish council working on localising them for our use in the coming year with a full adoption to take place at a future parish assembly.

Moved: Peter Drobac

Seconded: Joseph Clarke

The motion was agreed unanimously.

9. Other business

Fr Geoffrey noted that normally we would be highlighting special events to look forward to in the coming year, but with the ongoing pandemic that was a bit premature.

10. Closing prayer

The meeting was closed with prayer.

Motion to close meeting:

Moved: Nicole Roccas

Seconded: Joseph Clarke

Holy Myrrhbearers Orthodox Mission
Income Statement 2020

Donations

Total donations	106,721
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Expenses

Rector	76,097
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Choir director	18,000
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Rent	1,712
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Operational expenses	4,303
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Liturgical supplies	1,038
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Fellowship supplies	186
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Liturgical expenses (capital)	5,645
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Choir expenses	575
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Travel	1,757
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Visitors	0
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Archdiocesan tithe	10,931
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Total Expenses	120,244
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Net Income	-13,523
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Extraordinary Items

Wage subsidy	15,132
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Total Extraordinary Items	15,132
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Net Income after Extraordinary Items	1,609
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Holy Myrrhbearers Orthodox Mission
Balance Sheet 2020

Assets

BMO chequing account	31,186
Investorline account	38,340
Total Assets	69,526

Liabilities & Equity

2020 Archdiocesan tithe	10,931
Total liabilities	10,931
Retained earnings	29,302
Net income	-13,523
Investment gains	3,163
Extraordinary Items	15,132
Equity	34,074
St Hermione funds	12,467
St Maria funds	12,054
Total Liabilities & Equity	69,526

Holy Myrrhbearers Orthodox Mission Budget 2021

Expenses

Rector	76,000
Choir director	18,000
Rent	4,000
Operational expenses	4,500
Liturgical supplies	1,500
Fellowship supplies	1,500
Liturgical expenses (capital)	5,000
Choir expenses	500
Travel	0
Visitors	0
Archdiocesan tithe	11,100
External giving	2,000
Total	124,100

Income

Expected donations	125,000
(monthly)	10,417